BYOM Computer Enrollment

Shanghai American School

|  |  |  |  |
| --- | --- | --- | --- |
| Student Name: | <merged data> | Student WebID: | <merged data> |
|  |  |  |  |
| Grade Level: | <merged data> | ID Number: | <merged data> |
|  |  |  |  |
| Mac Login ID | (from student) | Mac Password: | (from student) |

|  |  |  |  |
| --- | --- | --- | --- |
|  | Ok | Not  Ok | Other |
| MacBook model (less than 4 years old) |  |  |  |
| Operating system (Mac OS X Version 10.9.3 or later) |  |  |  |
| Inventory of required software |  |  |  |
| iLife 11 |  |  |  |
| iWork Pages |  |  |  |
| iWork Keynote |  |  |  |
| MS Office 2011 for Mac |  |  |  |
| Adobe Photoshop Elements 12 |  |  |  |
|  |  |  |  |
| Technical Tasks to Complete: |  |  |  |
| Change User Account Full Name to SAS WebID  (do NOT change password) |  |  |  |
| Join STUDENT WiFi network  (with NO PROXY SETTINGS OR SCHOOL LOCATION) |  |  |  |
| Join CASPER using Student SAS WebID and Password  (using information above) |  |  |  |
| Download Equitrac Printing Application from Self Service |  |  |  |
|  |  |  |  |

In addition to the items confirmed above, each student is required to have an external USB hard disk drive (HDD) for the purpose of backups. We strongly recommend using the Time Machine Program that is part of the operating system. Students are responsible for backing up their own data regularly. Please see your division Tech Coach for assistance if needed.

**Please note:** All items listed above as Not OK need to be addressed as soon as possible in order for this computer to be allowed access to SAS Network services.

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|  |  |  |  |  |
| Inspected by (please print) |  | Signature |  | Date |